

Appendix D

Public Assembly and Mass Gatherings



A. Public Assembly Spaces – Fire Safety Compliance

- An **Operating Permit** is required for **any place of public assembly** with an **occupant load of 100 persons or more**, in accordance with **Section 1203.3(g)(1)(iv)** of **19 NYCRR Part 1203** and the **Fire Code of New York State**.
- This permit ensures that **life safety and fire protection systems** are maintained and inspected in accordance with all applicable requirements.
- Before an Operating Permit may be issued, an inspection must be completed by the **Village of Fonda NYS Building and Fire Code Enforcement Officer**. This inspection, along with any required reports or testing, must verify the following:
 - i. All fire protection and life safety features have been properly inspected and maintained in accordance with **Section 901** of the New York State Fire Code.
 - ii. Adequate **fire safety and emergency preparedness plans** are in place.
 - iii. All **means of egress** are adequately maintained, **interior finishes** are code-compliant, and **occupant load calculations** are accurate.

B. Mass Gatherings – Village of Fonda Local Law Chapter 65

In addition to the State Fire Code, any event that constitutes a **mass gathering** must comply with **Village of Fonda Local Law Chapter 65**.

Definition – Mass Gathering (§ 65-2):

Any assemblage of **250 or more people** at a public or private event of a temporary nature (whether or not admission is charged). This excludes regularly occurring events with fewer than 250 people in attendance.

Permit Requirement and Application Process (§ 65-3):

- ☐ **Permit Required:** No person, firm, corporation, or company may hold or promote a mass gathering without first obtaining a permit from the **Village Board**.
- ☐ **Application Deadline:** Applications must be submitted **at least 60 days before** the event.
- ☐ **Application Fee:** \$100.

The application must include:

- Location and dates of the gathering
- Expected number of attendees and vehicles

- Nature and purpose of the event
- Detailed site plan including:
 - ☐ Sanitary facilities
 - ☐ Potable water supply
 - ☐ Medical and first aid facilities
 - ☐ Refuse disposal and cleanup plan
 - ☐ Fire protection
 - ☐ Parking and traffic control plan
 - ☐ Crowd control measures
 - ☐ Emergency evacuation plan
 - ☐ Water rescue plan (if applicable)
- ☐ Whether food or beverages will be sold or distributed
- ☐ Proof of **comprehensive liability insurance** naming the **Village of Fonda as additional insured**

Additional requirements:

- ☐ Events must not occur before **8:00 AM** or after **12:00 midnight** (§ 65-4)
- ☐ Certification of a traffic control plan from law enforcement may be required
- ☐ Noncompliance or unsafe conditions may result in **permit revocation** (§ 65-5)
- ☐ Permits are **non-transferable** (§ 65-7)

Penalties for Noncompliance (§ 65-8):

- Violations may be prosecuted as a **misdemeanor**, subject to:
 - **Fines up to \$1,000** per offense
 - **Imprisonment for up to one year**
- The Village may also pursue **injunctive relief** through court action to enforce compliance.